



Job Description

Fatherhood Coordinator

Reports to: Nurse Manager

Hours: Varies by location

Revised: January 2023

Job Summary

The Fatherhood Coordinator works with the male clients and volunteers to administer the Resource Health Fatherhood Program. The Fatherhood Coordinator works under the supervision of the Nurse Manager and in overall coordination with the client services staff.

Job Requirements

- Agrees with the Mission, Vision, and Belief Statements of Resource Health
- Exhibits a mature relationship with Jesus Christ as our Lord and Savior
- Pro-life in practice and belief with a consistent life-affirming philosophy and a desire to reach out to abortion-vulnerable and abortion-minded men
- Well established member of a like-minded church with pastoral support
- Has a heart for sharing the Gospel, discipling others, and spiritual discernment to minister Jesus to clients
- Ability to work autonomously and be self-directed in the implementation of job duties
- Demonstrates proficiency in interpersonal communication
- Ability to show compassion towards all clients
- Team player who shows a willingness to work in collaboration with client services staff
- Willingness to be flexible and adapt to changes and restructuring of position as directed by the Nurse Manager/Chief Nursing Officer
- Perform other job-related duties as directed by the Nurse Manager and/or Chief Nursing Officer
- Holds current CPR certification or willingness to become certified and stay certified throughout employment



- Proficient in the use of Microsoft Word, Excel, Outlook, and various web-based software
- Technology Proficient
- Must be 21 years of age or older
- Must be teachable within the structure of a team environment
- Completion of all required training

General Responsibilities

- Consultation and assessment of risk factors for male clients interested in our services
- Responsible to teach Dads Matter classes
- Assesses and evaluates client needs for appropriate Resource Health services
- Offers community resources as needed
- Accurately document client activity in database
- Willing to drive and work at varied assigned locations as needed
- All other duties as assigned by supervisor
- Able to lift 30 pounds

Staff Development

- Completes annual performance review with supervisor
- Completes bi-annual CPR certification
- Completes quarterly HIPAA training
- Attends quarterly all staff meetings
- Participates in staff training and in-services